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Accredited by NCASES and Middle States Association

May 2, 2021

Dear Parents/Guardians,

It was brought to our attention today that a member of our school community has COVID-19 related symptoms and is considered to be a person under investigation (PUI) of testing positive for COVID-19. The individual as well as any students or staff who were in contact will be in quarantine for 14 days or until we receive the individual's COVID-19 negative test results. This individual was in the school building on Tuesday, April 27th and Wednesday, April 28th.

As part of our protocol, the contact tracing forms were reviewed, an interview was conducted and the Nutley Health Department was called. As per the Nutley Health Department, the students and staff members who were in close contact with this individual have been notified by a Phoenix Center school nurse and the guidance provided by the Nutley Health Department is being followed. Those individuals in close contact and needing to be quarantined have received a separate, personalized letter outlining the pivot to an all virtual instruction.

If any further developments occur, you will be notified in a timely manner. If you experience symptoms of respiratory illness (fever, coughing or shortness of breath), please inform our school nurse and contact your health care provider. The Phoenix Center will keep all medical information confidential and will only disclose it on a need-to-know basis.

The Phoenix Center's cleaning and sanitization protocol has been put in place and the individuals involved in the potential exposure have been contacted and quarantined as needed.

Thank you for your attention to this important matter.

Sincerely,

Julie Mower, M.A.Ed.
Executive Director